



1199 Bayfield Parkway • PO Box 80 • Bayfield, CO 81122 • 970.884.9544 TOWN HALL • 970.884.2195 FAX

Public Works Commercial Structures Construction Information

General Requirements

- Building permit and approved set of plans must be onsite at all times.
- Address numbers must be posted at all times on the job site and on temporary electrical poles with a minimum of 4-inch numbers in a location visible from the street.
- Construction personnel must park in such a manner that emergency vehicular traffic will not be obstructed, i.e., fire trucks and ambulances.
- A trash container is required on the job site prior to the beginning of any work.
- Toilet facilities are required on the job site.

Materials Located in Right-of-Way:

All dirt, sand, or any type of construction material must be located in such a way as to comply with the following requirements.

- If a sidewalk has been constructed on the property, all construction material must be located at least four (4) feet from the back of the curb to allow for pedestrian passage through the property.
- If a sidewalk does exist, construction material must be placed behind the sidewalk. No construction material will be allowed on the sidewalk.
- No construction materials are to be placed on Town streets at ANY time during construction.
- If a sidewalk is damaged during construction, the builder/owner will be responsible for the replacement of the damaged section.
- There is not to be any mud or debris on the Town streets due to construction.
- Any material spills into Town streets must be cleaned up immediately.

Sanitary Facilities during Construction

The Town of Bayfield requires that each contractor provide adequate sanitary facilities for the convenience of all construction personnel during any construction of a new building. For the purpose of this requirement, a temporary facility that is portable, enclosed, chemically treated, and tank-tight may be used, provided these facilities shall be kept clean throughout the duration of the construction work.

Address Sign

The Town of Bayfield requires a temporary address sign be posted in a conspicuous place on the construction premises at all times. The temporary sign shall remain in place until the permanent sign is installed.

Construction Refuse

The Town of Bayfield requires a container for the collection of construction debris and trash be provided at every job site. Such containers shall be adequate size to contain any debris generated at the construction site which has blown, dropped, floated, or been dumped or carried into any adjacent property or Town right-of-way, including any dirt or mud in Town streets or sidewalks caused by construction. Trash containers must not be located in the public right-of-way or on Town streets.

Construction Equipment

All construction equipment (i.e., job site trailers, vehicles, heavy equipment) must be off Town streets from 10 pm to 7 am for street maintenance such as snow plowing and street sweeping.

Water and Sewer Inspections

Water and sewer inspections are performed by the Town of Bayfield Public Works department.

Prior to uncovering any pipes, builders must call Town Hall to set up water and sewer inspections at 970-884-9544. Once an inspection date has been confirmed, trenches may be dug for the water and sewer lines. This is to ensure that lines are not exposed to the elements and trenches are not a public hazard in the event that Public Works is unavailable to inspect.

Town of Bayfield Public Works department installs ALL water meters for Town service. Please refer to the meter setting instructions for detailed information on this process.

Inspections and meter installations are only performed on Tuesdays and Thursdays. Tuesday meter installation must be requested no later than 12 pm noon on Friday, and Thursday installations must be scheduled no later than 12 noon on Monday. Public Works reserves the right to schedule for the next available day regardless of when an applicant calls, dependent on emergency situations or high volume of installation requests.

Once the water meter has been installed, the building permit applicant will receive an invoice for meters and supplies. This invoice is in addition to the water tap fees and must be paid before a Certificate of Occupancy will be issued for the property.

Town Code Sec. 15-56: The Town shall own and maintain the service lien from the main to the meter (including the meter), and the property owner shall own and maintain the service line from the meter to the premises served. Each meter shall be of adequate size determined by the American Water Works Association and the Town Public Works Director.

Certificate of Occupancy

Public Works department will do a final inspection prior to issuance of a certificate of occupancy.

The following items will be inspected

- Water meter is installed properly and is unobstructed for easy reading
- Water and sewer are at proper grade
- Sidewalks are free of any cracks or damage
- Site is clear of all trash, debris, etc.

If these items are not completed on the first inspection, a re-inspection will be required and re-inspection fee assessed.