



# Town of Bayfield

1199 Bayfield Parkway  
 P.O. Box 80  
 Bayfield, CO 81122

## Building Permit Routing Sheet

To Be Completed By The Applicant:

**Applicant Name:** \_\_\_\_\_

**Subdivision Name:** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**Address Of Project:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

For Office Use Only:

Submittal	Date	Staff Initial	Deposit Amount
Building Permit Application			
Two (2) Sets of Plans			
Signed Acknowledgement			
Signed Drainage Letter			
Permit Application Deposit			

Town Staff	Date	Staff Initial	Amount Due
Site Plan/Drainage			
Meets Setback Requirements			
Meets Code Requirements			
Meets Land Use Designation			
Staff Review Fee			<b>\$25.00</b>

Building Inspector	Date	Staff Initial	Amount Due
Called For Pick-Up			
Plans Picked Up			
Issued Comment Letter			
Authorization To Issue Permit			
Building Permit Fee			

**Total Amount Paid By Applicant** \_\_\_\_\_

**Building Permit Number** \_\_\_\_\_

**Date Issued** \_\_\_\_\_