



Town of Bayfield
1199 Bayfield Parkway
P.O. Box 80
Bayfield, CO 81122
970-884-9544

BUILDING PERMIT ROUTING SHEET

Applicant name: _____
 Subdivision Name: _____ Lot # _____
 Address of Project: _____
 Mailing Address: _____
 Phone: _____ Cell Phone: _____

Submittal	Date	Staff Initial	Deposit Amount
Building Permit Application			
Two (2) Sets of Plans			
Signed Acknowledgment			
Signed Drainage Letter			
Permit Application Deposit			

Town Staff	Date	Staff Initial	Amount Due
Site Plan/Drainage			
Meets setback Requirements			
Meets Code Requirements			
Meets Land Use Designation			
Staff Review Fee			

Building Inspector	Date	Staff initial	Amount Due
Called for Pick up			
Plans Picked Up			
Issued Comment Letter			
Authorization to Issue Permit			
Building Permit Fee			

Total Amount Paid by Applicant _____
 Building Permit Number _____
 Date Issued _____