



Town of Bayfield

Town Board Meeting – Tuesday, July 7, 2020

5:30pm Special Meeting

7:00pm Regular Meeting

Town Hall Boardroom; 1199 Bayfield Parkway

Public is invited to attend electronically. Please contact Town Clerk

Cathcart kcathcart@bayfieldgov.org for a Zoom meeting link.

Special Meeting Agenda:

(5:30 – 6:45)

- A. Call Meeting to Order
- B. Roll Call
- C. Discussion – Employee Handbook and Personnel Items
26-6-401 (4) (b) Conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions. Mere presence or participation of an attorney at an executive session of the local public body is not sufficient to satisfy the requirements of this subsection. And
- D. (e) (I) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.
Topic: Clover Meadows 7 Subdivision Improvement Agreement (SIA)
- E. Adjourn Special Meeting

Regular Meeting Agenda:

Estimated Time

1. Opening Ceremonies

(7:00 – 7:10)

- a. Call Meeting to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. **General Public Input** Limited to Ten (10) Minutes (Three (3) Minutes per Speaker)
- e. Approve Agenda (Move, remove or add discussion. Action items must be posted 24-hours prior.)

- f. **Note: The meeting is being recorded and provided to the public via Zoom and Facebook live. Audio clarity is key to public participation. Consider succinct comments, announce words clearly and purposefully. Over compensate in volume to overcome the face covering that muffles your voice.**

2. Approval of Minutes and Department Reports

(7:10 – 7:15)

- a. **Approval of Minutes**
 - i. June 16, 2020 Regular Meeting
- b. **Department Reports – 1st Meeting of the Month**
 - i. Public Works
 - ii. Town Marshal
 - iii. Town Manager

3. Financial Agenda Items

(7:15 – 7:25)

- a. Sales Tax
- b. Finance Director Job Announcement

4. Planning Commission – No items

(7:25 – 7:25)

5. Action Agenda Old Business

(7:35 – 7:50)

- a. IGA La Plata County Distribution of CARES Act Funds from DOLA Ratification
- b. CMR Southwest Properties, LLC – Clover Meadows 7 SIA Revision Request
- c. SMA – Request to increase contract

6. Action Agenda New/Business

(7:50 – 8:15)

- a. Resolution 451 Employee Handbook
- b. Organizational Chart - Draft
- c. Wage Scale - Draft

Hearing Procedures:

1. Staff Presentation
2. Applicant Presentation (Up to 20 minutes)
3. Public Input
4. Town Board Consideration

General Rules:

1. Public comment is only allowed during portions of the meeting called "Public Input"; Please no interruptions. The Board will call on the Applicant or the Public with any questions they might have.
2. Not all items on the Agenda are open for Public Input due to their nature.

- d. Resolution 452 On-Call
- e. Resolution 453 Mobile Stipend and Mobile Allowance
- f. Resolution 454 Wellness Benefit
- g. The Payroll Department 5-Months \$1700 Electronic Timecards
- h. Employee Assistance Program – Annual Cost \$3520.80
- i. Ordinance 442 – Amending Regular and Special Meetings
- j. Ordinance 443 – Amending Public Works Director
- k. Ordinance 444 – Adding Treasurer/Finance Director

7. Discussion (8:15 – 8:30)

- a. Special Event Process/Application
- b. Land Use Fees and an Assortment of Modifications with Durango – Board and Planning Commission Work Session July 14 at 6pm (Dinner will be provided.)
- c. Liaison Activities
- d. Face Covering Regulation

8. Board of Trustee Reports (8:30 – 8:45)

9. Adjourn (8:45)

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