

Town of Bayfield
Planning Commission Meeting Minutes
September 14, 2021
1199 Bayfield Parkway, Bayfield, Colorado

I. Opening Ceremony

The September 14, 2021, Bayfield Planning Commission meeting was called to order by Chairperson Tish Nelson at 6:30 p.m.

Planning Commissioners Present: Brooke Briel, Bryan Gadd (remote), Tish Nelson, Chris O’Shea Heydinger, Ashleigh Tarkington, Kelly Polites **Absent:** Matthew Nyberg. Six present, one absent.

Staff Present: Kathleen Sickles, Town Manager; Rachel Davenport, Deputy Town Clerk/Treasurer

Media Present: None

Pledge of Allegiance

General Public Input: Glenn Mosell attended via Zoom from Idaho. He stated he as interest in investing in property in Bayfield and applying for a subdivision if his request for zoning changes is approved.

Disclosure of Conflicts of Interest: none

Approval of Agenda: Chairperson Nelson asked for a motion to approve the agenda for the September 14, 2021, meeting. Mayor Tarkington moved to approve as presented. Commissioner Briel seconded. All in favor.

II. Action Agenda

Approve Minutes from August 10, 2021

Chairperson Nelson asked for a motion to approve the minutes from August 10, 2021. Vice-chairperson O’Shey-Heydinger moved to approve the minutes as presented. Mayor Tarkington seconded. All in favor.

III. Discussion

a. Quasi-Judicial Actions Items and Ex Parte Communication

Manager Sickles provided a report to the commissioners and trustees to provide guidance through communication with applicants or the public outside of public meetings regarding upcoming projects once projects are submitted for review.

b. Planning Commission Public Notices for October 12, 2021, Public Hearings

Public notice was sent to the *Durango Herald* for two projects that have been submitted for development review by Town and are expected to be in public hearing at the October 12, 2021, Commission meeting.

- i. 2107 Bayfield Parkway Annexation Zoning and Planned Unit Development
- ii. Mosell Comprehensive Plan Amendment

IV. Resume Action Agenda

a. Other discussion

Chairperson Nelson asked if there were things that the Commission can do to give staff direction to get started reviewing and implementing items for change in the Comprehensive Plan. She wanted to keep the discussion on the table so that it does not fall by the wayside. Chairperson Nelson asked the commissioners if they were still interested in keeping the discussion going.

Mayor Tarkington stated that she agreed it was important to continue monitoring the status of the Plan's action items. She stated that the Trustees are currently working through the budget process, but major parks improvements may not make the budget for 2022.

Manager Sickles noted that Joe Stephenson Park is next on the list for improvements to fund.

Vice-chairperson O'Shea Heydinger asked what the process might be to get some grant funding.

Mayor Tarkington said she had spoken with the Rotary Club as a possible partner for getting projects moving.


Manager Sickles stated that implementation of the plan will be an action of the Board of Trustees.

Trustee Polites noted that staff has made recommendations for each Town department for priorities for funding in the 2022 Budget. She also noted that a community group would be a good avenue for bringing project proposals and opportunities for funding to the Board of Trustees.

b. Adjournment

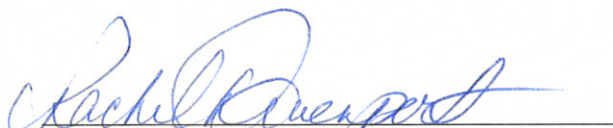
Vice-chairperson O'Shea Heydinger moved to adjourn the meeting. Mayor Tarkington seconded. Chairperson Nelson adjourned the meeting at 6:46 p.m.

Approved:



Tish Nelson, Chairperson

Attest:



Rachel Davenport, Deputy Town
Clerk/Treasurer