

Town of Bayfield
Planning Commission Meeting Minutes
November 9, 2021
1199 Bayfield Parkway, Bayfield, Colorado

I. Opening Ceremony

The November 9, 2021, Bayfield Planning Commission meeting was called to order by Chairperson Nelson at 6:28 pm. Due to technical difficulties, she requested Commissioner Nyberg run the meeting. Commissioner Nyberg called the meeting to order at 6:30 p.m.

Planning Commissioners Present: Brooke Briel, Bryan Gadd, Tish Nelson (remote), Ashleigh Tarkington, Kelly Polites, Matthew Nyberg **Absent:** Chris O’Shea Heydinger. Six present, one absent.

Staff Present: Kathleen Sickles, Town Manager; Rachel Davenport, Deputy Town Clerk

Media Present: None

Pledge of Allegiance

General Public Input:

- Brian Blanchard, 627 Louisiana Dr., offered comments regarding the proposed Mosell subdivision and traffic impacts.
- Ben Rae, 618 Louisiana Dr., offered comments regarding the proposed Mosell subdivision and raised concerns regarding traffic.
- Scott Schaeffer, 619 Louisiana Dr., offered comments regarding Mosell subdivision regarding traffic.
- Bill Trousdale, 730 Hickory Ridge, offered comments regarding the map of the Mosell subdivision and expressed concern about traffic noise.

Disclosure of Conflicts of Interest: none

Approval of Agenda: Commissioner Nyberg asked for a motion to approve the agenda for the November 9, 2021, meeting. Commissioner Gadd moved to approve the agenda as presented. Mayor Tarkington seconded. All in favor.

II. Action Agenda

a. Approval of Minutes

Mayor Tarkington moved to approve the minutes of the October 12, 2021, Planning Commission meeting. Commissioner Gadd seconded. All in favor.

b. Annual Meeting Business

Town Manager Sickles reviewed the actions of the Planning Commission during 2021, including commissioner appointments, public hearings, applications, and staffing changes and support actions.

Manager Sickles recommended that LPEA be required to submit a new application for review and public hearing when it is ready to bring the power lines project back to the residents of the Town for

consideration. She indicated Town will begin a job search for a community development planner as staff expects applications for annexations and land use projects to increase over the next year.

Commissioner Nyberg asked the Commissioners for any comment. Minimal discussion was offered.

The Commissioners accepted the annual report as presented.

Manager Sickles recapped the current Planning Commission officers, and Commissioner Nyberg opened the floor for nominations.

Mayor Tarkington nominated Matthew Nyberg as chairperson for the upcoming year. Chairperson Nelson seconded.

Commissioner Nyberg nominated Bryan Gadd for the position of vice-chairperson. Mayor Tarkington seconded.

Commissioner Nyberg called for a vote. All in favor.

c. Review of Potential Applications for Land Use Projects

Manager Sickles stated that Bayfield is receiving development interest not seen since the market crash in 2008. Most applications will require public hearings before the Planning Commission and Board of Trustees. She highlighted seven projects that are currently in the planning or application stage. She reminded the Commission to be careful of ex parte communications regarding any upcoming projects.


Commissioner Briel clarified that the public should submit comments to the Town Manager regarding any upcoming projects and those comments or questions will be passed on to the Planning Commission and Board of Trustees for consideration and response.

Additional public comment was allowed, and comments and questions were offered by the public regarding residential development projects and impacts on infrastructure and resources.

III. Adjourn


Commissioner Briel moved to adjourn. Mayor Tarkington seconded. Commissioner Nyberg adjourned the meeting at 7:12 p.m.

Approved:



Tish Nelson, Chairperson

Attest:



Rachel Davenport, Deputy Town Clerk